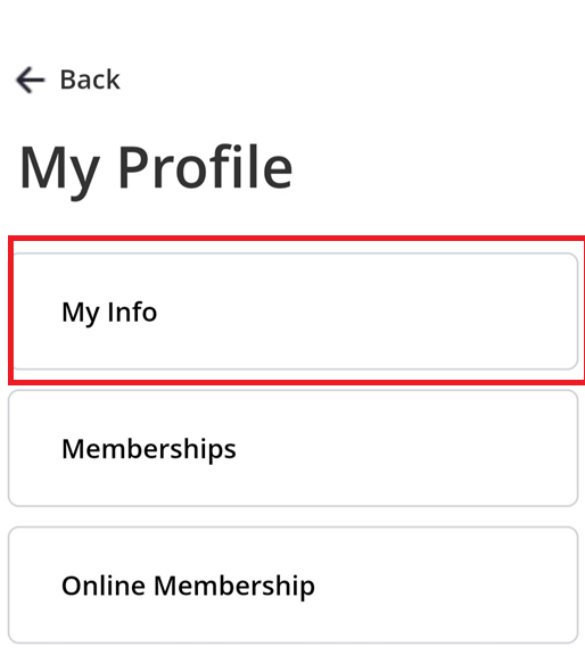
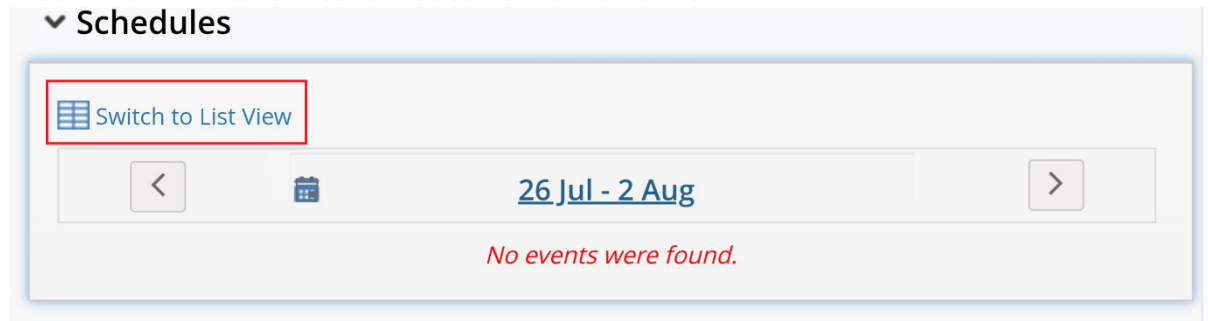


Mobile View

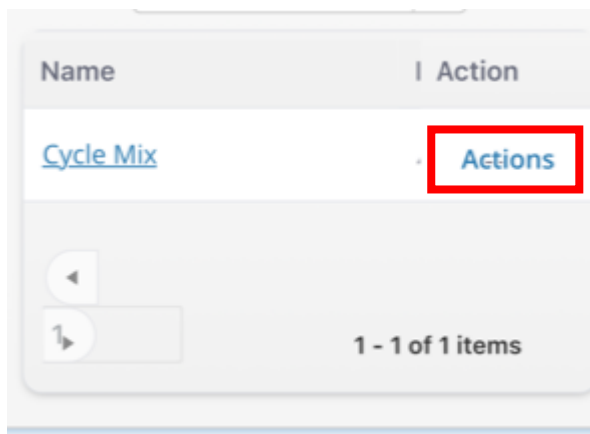
1. Once you have logged into your account, go to your profile page by selecting “My Profile” and then selecting “My Info”.



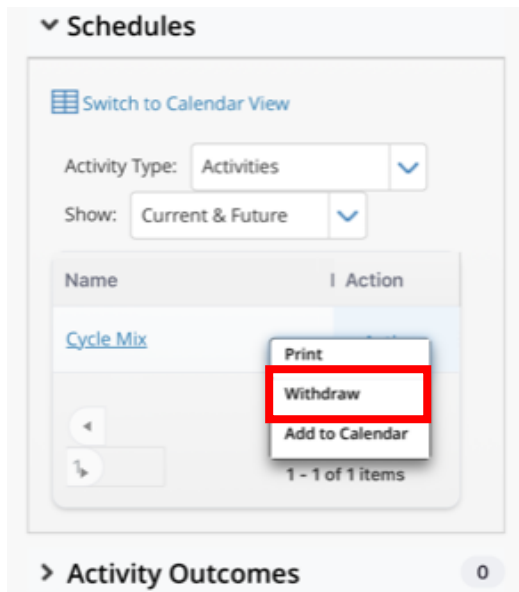
2. Scroll down to “Schedules” and select “Switch to List View”.



3. Select “Actions”.

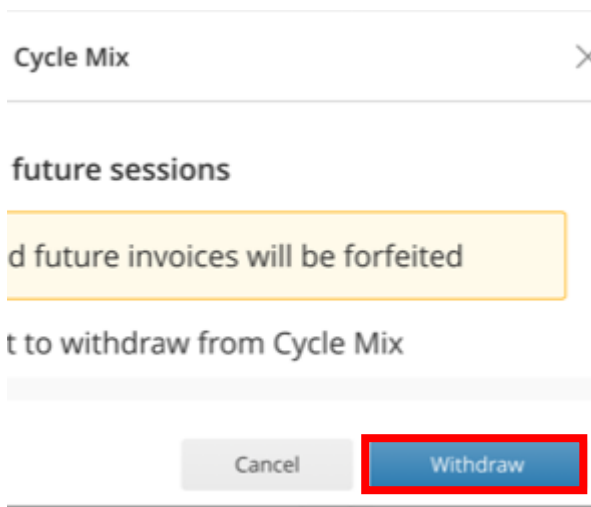


4. Select "Withdraw".



The screenshot shows a 'Schedules' panel with a 'Cycle Mix' item. A context menu is open over the item, with the 'Withdraw' option highlighted by a red rectangle. Other options include 'Print' and 'Add to Calendar'. The panel also includes filters for 'Activity Type' (Activities) and 'Show' (Current & Future), and a 'Switch to Calendar View' button.

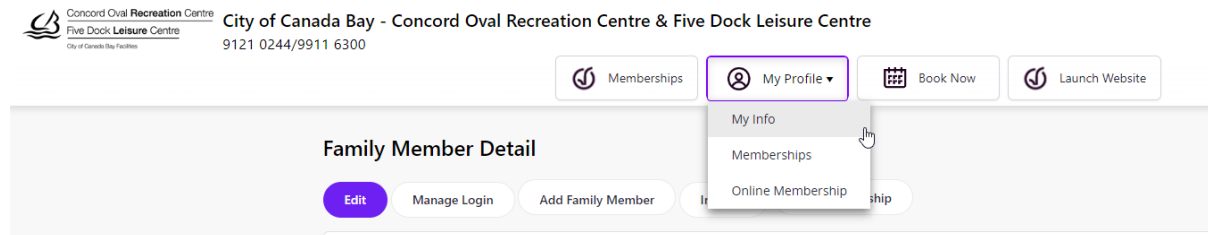
5. Select "Withdraw".



The screenshot shows a confirmation dialog for withdrawing from 'Cycle Mix'. The dialog title is 'Cycle Mix' with a close button. Below the title, it says 'future sessions' and a yellow warning box contains the text 'd future invoices will be forfeited'. Below the warning, it says 't to withdraw from Cycle Mix'. At the bottom, there are two buttons: 'Cancel' and 'Withdraw', with the 'Withdraw' button highlighted by a red rectangle.

Laptop or PC View

1. Once you have logged into your account, go to your profile page by hovering over “My Profile” and then selecting “My Info”

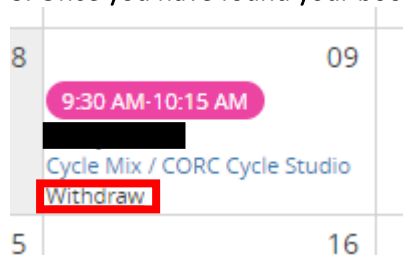


2. Scroll down to “Schedules” to see an overview of your bookings

The screenshot shows a calendar for August 2023. The calendar has columns for days of the week and rows for dates. A booking is shown on Wednesday, August 9th, from 9:30 AM to 10:15 AM. The booking details are: 'Cycle Mix / CORC Cycle Studio' and 'Withdraw'. The 'Withdraw' button is highlighted in red. The calendar also includes a 'Switch to List View' button and an 'Export to PDF' button.

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|---|----------|--------|----------|--------|
| 31 | 01 | 02 | 03 | 04 | 05 | 06 |
| 07 | 08 | 09 9:30 AM-10:15 AM Cycle Mix / CORC Cycle Studio Withdraw | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 01 | 02 | 03 |
| 04 | 05 | 06 | 07 | 08 | 09 | 10 |

3. Once you have found your booking, select the withdraw button



4. On the below pop-up, select “withdraw”. The payment will automatically be added to your account credit for us against a future booking.

Withdraw [REDACTED] from this session ×

| | |
|---|---|
| Withdrawal sessions | Wednesday 09/08/2023 9:30 AM - 10:15 AM |
| Fees | |
| <i>Cost per session:</i> | \$0.00 |
| Refund Method: | <input checked="" type="radio"/> Refunded to original payment method <small>There are no valid payments to refund for this transaction</small> |
| Total Refund: \$0.00. | |
| Cancel Withdraw | |

5. Once the session has been withdrawn, you will see the below confirmation!

Withdraw [REDACTED] from this session ×

Attendee has been successfully withdrawn

Email Receipt Withdrawal Confirmation Done